

Meeting Minutes

NOSLaM AGM – 13th February, 2018

- Meeting Commenced 7.40pm
- Welcome and Introduction – Peter Mitchell / Rob McTague
- In Attendance (See Appendix 1)
- Apologies (See Appendix 2)
- Acceptance of Apologies (Moved Lyndon Strang / Callum Kingan)
- **Chairman's Report – Peter Mitchell**

2017 has been a year where we have made some considerable progress with NOSLaM.

Securing funding to allow NOSLaM to employ a coordinator has been one of the best outcomes.

With funding from ORC, WDC and NOIC as well as in kind support from McKenzie & Co accountants and WDC, NOSLaM has employed Rob McTague for 20 hrs a week.

Having Rob on board has made a huge difference with what we can achieve and over the last 6 months Rob has spent his time building relationships with our stakeholders, putting together an administrative system so NOSLaM has a solid platform build on and getting to understand what is required so we can deliver on our mission to Promote responsible farming in North Otago for the good of our community, environment and future.

Rob also has a data base with 420 farmers and stakeholders

Without the help of our funders this would not be possible, and it is fantastic that we have their support- Thank you.

During the year we have had a number of meetings with various stakeholders.

The strength of these relationships is building and proving its worth by understanding each other's concerns and hearing first-hand what environmental management practices are being investigated and implemented on farm.

We have been working with Tourism Waitaki and are involved the development of a rest area on the A20 Cycle Trial.

As farmers and land occupiers we have responsibilities to be sustainable from an environmental point of view and very much like health and safety, environmental compliance and management needs to part of all farmers day to day lives.

The challenge here is working out what you need to be doing to make a difference.

Getting involved in Pod groups will be the best way to address these challenges.

This year NOSLaM has had 3 pod group meetings and while there haven't been a lot of answers provided they have shown by the numbers that attended that there is an appetite to learn and increased awareness of environment management.

Pod groups will be a key focus for NOSLaM during 2018 and discussions will be centred around water quality and the results of what we are learning from the testing programme across the 15 sites in the Waiareka and Kakaniu catchments. Currently the water testing is being paid for by the ORC and NOIC. The value of this testing programme is important. With the long-term goal to identify trends and help quantify the effectiveness of GMP

I encourage farmers to get involved in their local Pod group as this will help you understand the impacts of farming on water quality and help you develop and implement good management practice on your farm to achieve sustainable outcomes.

NOSLaM will continue work with the various farming sectors, the ORC and other support groups to ensure that good management practice is tailored to North Otago landholders needs.

2020 is not far away and it is important that we keep moving forward to ensure we as farmers all take on our responsibilities where required and that good management practice is developed and implemented.

Finally I would like to thank Rob who has done a great job over the last 6 months getting up to speed and developing a solid base for NOSLaM to build on.
I would also like to thank all the committee members for their voluntary time and passion they inject in to NOSLaM – thank you!!

Peter Mitchell – NOSLaM Chair.

- **Treasurer's Report – Jane Smith:**

Thank you to all stakeholders, committee members and farmers during the past 12 months. Your support, enthusiasm and involvement are what will drive NOSLaM forward.

The support particularly of our funding partners (North Otago Irrigation Company, Otago Regional Council, Waitaki District Council) has been a game changer for NOSLaM – as we move from a small, voluntary based committee to a professional body that still relies on voluntary leadership but has been able to employ our very capable NOSLaM coordinator, Rob McTague in August 2017.

Can I make particular mention of Fraser McKenzie and his team at McKenzie + Co Chartered Accountants. They have given us a huge amount of pro bono advice, transactional management (payroll etc) and support during our recruitment process. They continue to be on board as our administrative partner, and this is a highly valuable resource for our small incorporated society. Fraser's leadership and mentoring over the past 5 years of the reincorporated NOSLaM is highly valued and we thank him for this.

This Treasurers report is specifically for the year ended 30th June 2017 – and hence it is a very basic and simple format as this is the period prior to our move into gaining funding, and the financial statements (See Appendix 3) are a reflection of a status quo of the previous years before our move to become an employer and a structured body with a steering group (committee), stakeholder group and pod groups.

Overview (1st July 2016 – 30th June 2017)

Income : One donation of \$500 (specifically for native plantings in the Enfield area – donated by Robin Manson, an Enfield resident).

: \$7 bank interest

Expenditure:: A laptop at the cost of \$965

As we move into the 2017/2018 – the financial side of the business has become a lot more complex and we will be reporting on a quarterly basis to the NOSLaM steering group, and specifically our funding partners, who are funding NOSLaM at a total sum of \$45,000 per annum at present (\$20,000 NOIC, \$15,000 ORC, \$10,000 WDC) as well as 'in kind' support and technical advice, which would more than double this investment that they have in NOSLaM. We are committed to introducing a membership fee for members (both farmers and stakeholders) during 2018, as our value proposition for this membership becomes more defined. Thank you again for your support of NOSLaM, and your confidence in the future of sustainable farming in North Otago.

Jane Smith – NOSLaM Secretary/ Treasurer.

- Questions to Office Holders
 - There were no questions.
- Acceptance of Chair's report (moved Leigh Hamilton/ James White)
- Acceptance of Treasurers report (moved Leigh Hamilton/ James White)
- Appointment of an Auditor/ Examiner

It was agreed that no auditor shall be required to be appointed, however we may look at nominating an independent examiner 2018/2019 and going forward. (Fraser McKenzie/ Callum Kingan)
- Election of Committee – all existing committee members agreed to stand and were duly elected (Leigh Hamilton / Gareth Isbister)
- Committee Members for 2018/2019:

- Peter Mitchell
- Jane Smith
- Lyndon Strang
- Rhys Hamilton
- Callum Kingan
- Otago Regional Council – James White
- North Otago Irrigation Company – Dylan Robertson
- Waitaki District Council – Max Crowe
- Abie Horrocks, Research Manager - Environment, for Foundation of Arable Research gave an outline of FAR's direction in research and applied farmer extension and science, with emphasis on all levy bodies (Beef + Lamb/ FAR/ Dairy NZ) making sure that they work together to enable synergies for farmers in science and extension. This is a role that NOSLaM will play – assisting coordination of collaborative activities in North Otago.
- General Business:

All of those present gave a brief outline of why they are interested in NOSLaM, and what brings them around the table tonight. A summary of those thoughts is below:

- Making a difference on farm, driven by science.
- Making a collective difference through POD groups.
- Being engaged and involved
- There is a 'burning platform' of concern that is complex. We need to keep this simple and have catchment ownership that is tangible and real.
- Driven by a community model. Face reality. NOSLaM is a vehicle and projects are just as important as POD groups.
- Water testing and collaboration is important.
- Here to learn more about NOSLaM.
- Doing nothing is not an option. Talk freely. Outcome focused.
- Nutrient focus. Showcase the good things that are happening.
- Shared Goals
- Choosing a proactive stance, be in front of the game.
- Learn about NOSLaM and how urban ratepayers can be involved.
- Keen to engage.
- Farmers learning from farmers alongside Fish and Game
- Backing catchment groups is essential
- Move forward, not pay lip service but make a difference
- Change the perception about farmers
- Cheer everyone on. Leadership drives change. Ready to follow. Truthful conversations.
- Pride in being a farmer.
- Not finding the right answer, but being on a journey. It's a long game. NOSLaM needs to be focused on at least the next 30-40 years.
- Individual accountability making a collective difference.
- Every action matters.
- Recognise the 'wins'
- Enjoy the interaction and other's wisdom.

Meeting closed 8.50 pm

Appendix 1 - Attendees

NOSLaM AGM Attendees 13/2/2018		
Name	Organisation	
Abbie Horrocks	FAR	✓
Callum Kingan	NOSLaM	✓
Doug Brown	ORC	
Elizabeth Soal	Waitaki Irrigators	
Fraser McKenzie	McKenzie & Co	✓
Gareth Isbister	Director - NOIC	✓
Hamish Campbell	Ravensdown	
Jane Smith	NOSLaM	✓
Jayde Couper	Fish & Game	✓
Kate Macgregor	Ravensdown	✓
Lyndon Strang	NOSLaM	✓
Max Crowe	WDC	
Peter Mitchell	NOSLaM	✓
Rhys Hamilton	NOSLaM	✓
Rob McTague	NOSLaM	✓
Rowena Norton	Kakanui Residents	✓
Dan Isbister	Fish & Game	✓
Leigh Hamilton	NOIC	✓
Pierre du Preez	Craigmore Taitonga	✓
Edward von Randow	" "	✓
James White	ORC	✓
Francis Tillard	Craigmore	✓
Kris Fisher	Marchwood LTD	✓
Phil Wilson	Glenore Farming Ltd	✓
Blair Hamilton	Marchwood Farms	✓
Brock Hamilton	Rikon Projects	✓
Dylan Robertson	Env. Mgr. NOIC	✓

Appendix 2 – Apologies

Gary Kircher	Mayor - WDC
Robyn Wells	NOIC
Justin Kitto	DairyNZ
Julia Christie	DairyNZ
Bill Kingan	WDC
John Hanning	Hillswick Farm
Jo Nelson	MFS Ventures
Ralph and Margaret Burrell	
Mel and Rod Newton	
Tanya Winter	ORC
Catherine Rivron	
Chloe Searle	Forrest & Bird
Tony & Lynley Muldrew	
Bob Winter	
John Foley	
Nic & Greg Ruddenklau	
Max Crowe	WDC
Elizabeth Soal	Waitgaki Irrigators Collective

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Appendix 3 – Financial Statements



North Otago Sustainable Land Management Group Incorporated

Financial Statements for the Year Ended 30th June 2017

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North Otago Sustainable Land Management Group Incorporated
Financial Statements
for the Year Ended 30th June 2017

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North Otago Sustainable Land Management Group Incorporated
Directory
for the Year Ended 30th June 2017

Secretary

Jane Smith
"Newhaven"
RD 14C
Oamaru 9491
Email: newhavenperendales@gmail.com

Treasurer

Jane Smith
"Newhaven"
RD 14C
Oamaru 9491
Email: newhavenperendales@gmail.com

Accountant

Fraser McKenzie

Ph: (03) 434 7944
Fax: (03) 434 8055
Email: fraser@mckenzieca.co.nz

Solicitors

Dean & Associates
20 Wear Street
Oamaru

Ph: (03) 434 5128
Fax: (03) 434 7695

Bankers

Bank of New Zealand

Business Location

149 Thames Street, Oamaru

Main Activity

Environmental Management

North Otago Sustainable Land Management Group Incorporated
Compilation Report & Disclaimer to the Trustees
for the Year Ended 30th June 2017

Scope

On the basis of information you provided, we have compiled, in accordance with Service Engagement Standard No 2: Compilation of Financial Information, the Special Purpose Financial Statements of North Otago Sustainable Land Management Group Incorporated for the year ended 30th June 2017.

These have been prepared on the basis disclosed in the Statement of Accounting Policies.

Responsibilities

You have determined that the basis upon which the financial statements have been prepared is appropriate to meet your needs and for the purpose that the financial statements were prepared. The Trustees are solely responsible for the information contained in the special purpose financial statements and have determined that the financial reporting framework used is appropriate to meet your needs and for the purpose that the special purpose financial statements were prepared.

The financial statements were prepared exclusively for your benefit. Neither we, nor any of our employees, accept responsibility on any grounds whatsoever, including liability for negligence, for the contents of the special purpose financial statements to any other person.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the Financial Statements from the information you provided. A compilation is limited primarily to the collection, classification and summarisation of financial information. Our procedures do not include verification or validation procedures of the information. No audit or review engagement has been performed and accordingly no assurance is expressed.

McKenzie & Co Limited
Chartered Accountants
Oamaru

22 January 2018

North Otago Sustainable Land Management Group Incorporated
Statement of Financial Performance
for the Year Ended 30th June 2017

	2017 \$	2016 \$
Income		
Donations	500	-
Gross Surplus	500	-
Net Surplus	500	-
Less Depreciation		
Office Equipment	81	-
	81	-
Plus Other Income		
Interest	7	6
	7	6
Net Surplus for Year	<u>\$426</u>	<u>\$6</u>

The statement above is to be read in conjunction with the Notes to the Financial Statements and have been compiled without undertaking an audit or review and is subject to the Compilation Report & Disclaimer.

North Otago Sustainable Land Management Group Incorporated
Statement of Movements in Equity
for the Year Ended 30th June 2017

	2017	2016
	\$	\$
Revenue Reserves	<u>2,590</u>	<u>2,584</u>
Plus		
Net Tax Paid Profit	<u>426</u>	<u>6</u>
	<u>426</u>	<u>6</u>
	<u>3,016</u>	<u>2,590</u>
Equity at Year End	<u><u>\$3,016</u></u>	<u><u>\$2,590</u></u>

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North Otago Sustainable Land Management Group Incorporated
Statement of Financial Position
as at 30th June 2017

	2017 \$	2016 \$
Current Assets		
Bank of New Zealand - Cheque Account	2,132	2,590
Fixed Assets		
Office Equipment	884	-
	<u>\$3,016</u>	<u>\$2,590</u>
Capital		
Members Equity	3,016	2,590
	<u>\$3,016</u>	<u>\$2,590</u>

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North Otago Sustainable Land Management Group Incorporated
Fixed Asset and Depreciation Schedule
for the Year Ended 30th June 2017

Asset	Private Use	Cost Price	Book Value 01/07/2016	Additions Disposals	Gain/Loss on Disposal	Capital Profit	--- Depreciation ---			Accum Deprec 30/06/2017	Book Value 30/06/2017
							Mth	Rate	\$		
Office Equipment											
Laptop				965				250.0%	DV	81	884
Grand Total				965						81	884

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North Otago Sustainable Land Management Group Incorporated
Notes to the Accounts
for the Year Ended 30th June 2017

Notes to and forming part of the Financial Statements for the year ended 30th June 2017.

Related Party Transactions

The entity has not undertaken any material transactions with related parties that do not form part of the normal trading operations of either party.

No related party debts have been written off or forgiven during the year.

Statement of Commitments & Contingent Liabilities

This client does not have any known contingent liabilities or any other material financial commitments at balance date that have not been disclosed.

The statement above has been compiled without undertaking an audit or review and is subject to the Compilation Report & Disclaimer.

North Otago Sustainable Land Management Group Incorporated
Statement of Accounting Policies
for the Year Ended 30th June 2017

Basis of Preparation

North Otago Sustainable Land Management Group Incorporated is an Incorporated Society and the Financial Statements are special purpose reports for meeting the reporting requirements to members under the Society's rules.

Measurement Base

The Financial Statements have been prepared on a historical cost basis.
Accrual accounting is used to recognise expenses and revenues when they occur.

Nature of Business

The entity conducts the business of Environmental Management.

Particular Accounting Policies

The following is a summary of the significant accounting policies which materially affect the measurement and reporting of earnings and financial position, that have been applied in the preparation of these Financial Statements.

Goods & Services Tax

These Financial Statements have been prepared upon the basis that the client is not registered for GST.

Reregistered Society

This society was reregistered 19 September 2013.

Changes in Accounting Policies

There have been no changes in accounting policies since the previous annual Financial Statements.

The statement above is to be read in conjunction with the Notes to the Financial Statements and have been compiled without undertaking an audit or review and is subject to the Compilation Report & Disclaimer.